06.12 Premises Closure

Policy statement

In the event of any of the following exceptional circumstances, Rainbow Pre-school may not be able to open or may have to close a daily session early.

Adverse weather conditions

Power failure

Burst pipes and/or flooding.

No heating during cold weather

No hot or running water.

Staff sickness

Security/safety warnings e.g. fire, gas leak

Epidemic, following advice from the Infection Control Unit.

Procedures

In the case of Rainbow Pre-school being unable to open the following steps will be followed to keep parents informed of the situation.

Website: www.rainbowpre-school.com

Facebook page

Telephone

Sign on the door.

www.essex.gov.uk search Emergency School Closures

In the event that Rainbow Pre-school has to close a daily session or in the event that any of the above reasons for closing occur, we will endeavour to:-

Contact all parents using current contact numbers. Please ensure that you advise us of any telephone number changes

Use emergency numbers if parents cannot be contacted

In the event that we are unable to contact either the parent or emergency contact, we will follow our Uncollected Child Policy and Procedure.

Please note, due to administrative and running costs we will not be able to offer refunds and cannot offer any alternative sessions.